

**JOB ADVERTISEMENT****JOB TITLE: RESEARCH FELLOW (ACBF PROJECT)****REF: PAP/ACBF/02/2012**

The Pan-African Parliament (PAP) was established as an organ of the African Union to ensure full participation of the peoples of Africa in governance and economic integration of the continent. PAP currently exercises advisory and consultative powers though the ultimate aim is for it to evolve into a fully fledged legislative organ whose members would be elected by universal adult suffrage.

In seeking to achieve this objective, the Pan African Parliament intends to strengthen its capacity to deliver by operationalizing its processes and structures and therefore invites applicants who are citizens of Member States of the African Union for the following position **on short term contract basis**.

POST DETAILS	
POST TITLE	Research Fellow - ACBF
POST LEVEL	P2 - 5
	Pan-African Parliament
LOCATION	Midrand, Johannesburg, Republic of South Africa
IMMEDIATE SUPERVISOR	Senior Research Fellow.

Duties and responsibilities

- Conducts research into parliamentary practice, procedure and history.
- Gather, analyse and disseminate information from a range of sources on wider political, social and economic issues.
- Maintain up-to-date information and data systems on research themes.
- Liaise with and where required provide input on research activities of external stakeholders.
- Assess, interpret and evaluate outcomes of research, and develop ideas on the application of research outcomes.
- Monitor and analyse developments in the external environment.
- Undertake general oversight and manage the work of research staff.
- Write research reports, briefs and other documents for Committees and the Bureau.
- Build and use relevant networks and support development of research programmes on topical issues relevant to the PAP.
- Perform any other relevant duty/responsibility assigned.

Education Qualifications and Experience Required

1. Candidates must possess University degree (preferably Master) in Social Sciences, Humanities or research methodologies.. etc;
2. A minimum of 5 years work experience in research is essential.
3. Should be able to work in multicultural setting and a good team spirit;
4. Fluency in English and French is required; working knowledge of other AU language is highly desirable
5. Candidates must preferably be between 28 and 45 years old;
6. Good communication and computer skills;
7. Knowledge of ERP - SAP is desirable.

Gender Mainstreaming

The PAP is an equal opportunity employer and qualified women are strongly encouraged to apply.

Application: To apply, please submit the following:

- A letter stating reasons for seeking employment with the PAP;
- A detailed and updated CV, indicating your nationality, age and gender;
- Names and contact details (including e-mail addresses) of three references;
- Certified copies of degrees, diplomas and other academic certificates.

Tenure of Appointment:

The appointment will be made on a short term contract for a period of nine (09) months renewable provided positive performance evaluation and availability of funds. This contractual offer is on project condition and does not constitute to regular employment within the structure of the Pan-African Parliament.

Remuneration:

As per AU rate for short term contractual staff at the level of P2-5, applicable to Johannesburg.

Applications must be received not later than **May 04, 2012**, and should be addressed to:

**Clerk of Parliament
Pan-African Parliament
Gallagher Estate
Private Bag X16
Midrand 1685
Johannesburg
Republic of South Africa
Fax: +27 11 545 5138/6
E-mail: pap-recruits@panafricanparliament.org**

Only shortlisted candidates will be contacted they decided