



MAURITIUS NATIONAL ASSEMBLY

Expression of Interest

Project Name: Renting of Office Space for the Mauritius National Assembly

Project Ref: MNA/ EOI/ 15/ 2025-26

1. Introduction

The Mauritius National Assembly is proposing to rent an office space of floor area of around 3,000 square feet to accommodate Officers of National Assembly. The building should be located within a radius of 100 meters from Mauritius National Assembly.

2. Source of Funding

The required funds for the project shall be provided by the Mauritius National Assembly.

3. Identification and General Description of Project

Expression of Interest are invited from proprietors who are willing to lease their building to the Mauritius National Assembly for a period of three years.

4. Requirements

The building should meet the following requirements:

(a) Office space of floor area of around 3,000 square feet including toilet facilities to accommodate **offices of the Mauritius National Assembly**.

(b) The proposed office space should be **in the region of Port Louis, within a radius** of 100 meters from Mauritius National Assembly and easy access for vehicles. **Building should be user friendly** in conformity with Standard Building Registration and Health and Safety Regulation.

(c) Three offices with attached bathrooms and toilets, one toilet for male staff and one toilet for female staff and one kitchenette

(d) Air Conditioner should be installed in each office

(e) Facilities for Water and Electric Supply should be provided

(f) Offices should be provided by Telephone lines and Internet facilities

(g) Partitioning works to meet the lessee's requirements shall have to be carried out after award of contract and all costs shall be borne by the lessor. Bidders are kindly requested to consider this clause while submitting their bids.

(h) Building should be of reinforced concrete with security and in conformity with the Occupational Safety and Health Act and to the requirement of the Fire Services.

(i) Openings should be fitted with burglar-proof reinforcement and should withstand cyclonic winds.

(j) Toilets should be provided with wash hand basins.

(k) Kitchenette should be provided with sink and tap water supply

(l) The areas such as toilet and mess room should be properly ventilated. There should be adequate natural ventilation through openings in all areas.

(m) There should be adequate natural lightings through glazed openings.

(n) Parking facilities for **at least three (3) vehicles** to be provided.

(o) Provision should be made for curtains.

(p) Rent shall be exclusive of utility bills.

(q) The building should be freshly painted.

(r) Building should be insured against the risk of fire, flooding and cyclones on award of contract.

Notes:

- The above list is only indicative at this stage. Detailed office plan layouts requirements including data points and electrical points as approved by management will be submitted to the successful bidder by the Project Manager appointed by the National Assembly. Appropriate partitioning will have to be carried out after award of contract. Bidders may propose office layout, but final decision on layout rest with the **Mauritius National Assembly**.
- Unless terminated earlier by the **Mauritius National Assembly** the duration of the contract shall be **for a period of three years from the date of taking over and renewable on mutual agreement**.

5. Projected time period for implementation and completion of project

This Ministry is projecting to implement the project within Financial Year 2025-2026.

6. Information to be submitted along with the Expression of Interest

This call for Expression of Interest aims at receiving proposals from eligible proprietors having the legal and financial capabilities to offer their buildings or part thereof for lease. The interested proprietors may thereafter be invited to participate in a Request for Proposal (RFP) exercise with a view to entering into a Lease Agreement with the **Mauritius National Assembly** for the renting of office accommodation. **Bidders are required to provide the following information:**

- Profile of Proprietor (whether company or individual)
- Location(s) of building(s) including location plan.
- Proof of ownership of building
- In case of associations between two or more individuals or companies, the name, address and profile of the participating individuals or companies
- Details of previous experience (if any) in respect of lease agreement(s) of similar nature entered with other Ministries / Departments / Parastatal bodies.

Note:

Financial proposal should not be submitted. The Expression of Interest is open to applicants who can demonstrate that they have the capability to satisfy the requirements of the Mauritius National Assembly.

7. Submission of Expression of Interest (EOI)

Interested individuals / companies should address their Expression of Interest to the **Clerk of the National Assembly, Parliament House, Port Louis** in two (2) sets (original + 1 copy) in a sealed envelope bearing, Expression of Interest – **Renting of Office Space for the Mauritius National Assembly** at the closing date and time. The sealed envelope shall be deposited in the tender box located at Level 3, New Government Centre, Port Louis – (Attn: **Clerk of the National Assembly**) not later than **Wednesday 27 May 2026 at 13.30 hours** local time. Submission by post should reach the Ministry before the specified deadline.

9. Request for Clarifications

Any request for clarifications should be addressed to:

**The Clerk of the National Assembly
Parliament House
Port Louis**

Such requests should reach the National Assembly not later than 7 days prior to the deadline for submission of Expression of Interest.

15 May 2026